



1712 –Folding Stretcher Trolley

User's Manual

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INTRODUCTION

About this User Manual

This user manual contains instructions for the proper and safe use of the trolleys, and for patient & user safety and comfort, which has to be strictly followed.

This User Manual has to be read and followed by every person using or handling these trolleys. In case of any query, kindly contact Midmark India Pvt. Ltd.

ABOUT THIS PRODUCT

These foldable stretcher trolleys have fixed foldable stretcher top made of powder coated aluminium sheet bolted on tubular trolley framework. It has long ratchets at both ends

These trolleys are non – invasive medical devices used for patients to lie down, and for

their examination and treatment by doctor/ medical/ paramedical/ hospital personnel

These trolleys are patient support and patient rest facility which help medical experts in carrying out their medical procedures comfortably

These trolleys are manufactured and supplied in non – sterile condition for use in a normal hospital environment

These trolleys are manually operated for short term carrying/ transfer of patients and used in trauma care unit/ critical care units

Trolleys Features



Please refer to the 1704-1703-1702A-1712 catalogue for the salient features of this product

Technical Data



Please refer to the 1704-1703-1702A-1712 catalogue for the technical data of this product

Add-On Accessories



Please refer to the 1704-1703-1702A-1712 catalogue for the technical data of this product

DEFINITIONS

Operator

The operator is the person appointed by the owner (i.e. clinic, hospital management. etc.) who will be responsible for the safe operation of these trolleys

User

A user is a person who is capable of assessing the clinical condition of the patient e.g. specialist medical personnel, doctors, nursing staff, attendants, etc. based on their training experience or through the instructions, they are entitled to operate the trolleys on their responsibility or to carry out work on it and can recognize and control possible risks to the patient as well as the trolleys.

Patient

A patient is a person who is ill, infirm, disabled, or in need of medical assistance

SAFETY

In this User Manual, the following safety symbols are used



Danger: This symbol will appear wherever safety instructions are designed to protect people from physical harm. The symbol stands for imminent danger of death or serious injury



Caution: This symbol will appear where situations are described, which might be dangerous, and which might inflict slight injuries.



Advice: This symbol will appear in front of additional helpful pieces of advice

- A dot in front of the text implies the action that is required to be taken.

Safety Instructions

- Always use original accessories that have been designed and approved for use with the trolleys
- Ensure that the trolleys are assembled and installed following the instructions given in this user manual (wherever required)
- Restrict child visitors without proper attendants. Supervision is necessary to avoid any mishap due to unintended movement of the trolleys
- Persons with reduced physical or mental abilities and children must not be allowed to use and handle the trolley without proper supervision
- Do not allow any visitor to sit on the trolley, as it may cause overloading (Refer section operation)
- Do not keep any articles below the trolley mainframe except in the storage tray wherever provided. It can cause damage to the user and device
- Ensure that these trolleys are moved on a smooth steeples floor without any obstructions in its path, to prevent any inconvenience to user and damage to the ward care accessories and peripherals
- Accessories or any devices used along with the trolleys should be as per its intended use specified and approved by Midmark India Pvt. Ltd.
- Keep some gap between walls and the trolleys while in a stationary position and also while moving from one place to another
- Always place the head side of two sections removable stretcher top correctly above the oxygen cylinder cage provision to avoid any injuries to the patient during emergencies
- Keep the user manual handy with the operator/user for ready reference
- A notice to the user and/or patient that any serious incident that has occurred In relation to the device should be reported to the manufacturer and the competent authority of the Member State in which the user and/or patient is established.



is used for patient comfort. Before operating the trolley, make sure the patient is safely positioned on the mattress to avoid any inadvertent entrapment or imbalance

Midmark India Pvt. Ltd. recommends the use of original Mattresses that have been designed & tested specifically for these trolleys. Mattress's impermeability could be affected by needle sticks. Users should be instructed to avoid punctures caused by improper use of needle sticks.














Failure to do so could result in cross-infection & patient injury. The mattress should be regularly inspected for punctures, rips, tears or other such damage & replaced with the suitable original mattress if required



The shape and height of the side railings are optimized to provide patient safety from an accidental rollover at the same time facilitating the user to provide easy access for emergency treatment and easy access to the patient

DESCRIPTION OF SYMBOLS: -

Symbol & Title	Definition
	Catalog number
	Batch/lot code
	Caution
	Consult instructions for use Follow operating instructions
	Manufacturer and date of manufacture
	In-house use
	Working temperature limits
	Working humidity level
	Medical device
	Refer to instructions for use
	CE logo

ENVIRONMENTAL SPECIFICATIONS

Usage, Storage and Transport

Temperature	-10° C to 50°C
Relative Humidity	0% to 95% non-condensing
Atmospheric Pressure	800 to 1060 hPa
Altitude	< 200Qm

INSTALLATION



1. Unpack all the components carefully.
2. If the packing is drenched by rain, water, or other liquids, inform this matter to the operator
3. Each 1704 trolley is supplied with the following components as per packing list

Tubular main frame - 2 Nos. Transverse tubes - 4 Nos.

Stretcher top - 1 No. Oxygen cylinder cage - 1 No. Storage tray

- 1 No. IV pole - 1 No. Hardware - 1 packet

4. Undercarriage

- Place the rectangular tubular frame (1) on the ground
- Fit the 4 nos. transverse tubes (2) on the four nos. welded sleeves provided on the rectangular tubular frame (1) with bolts and nuts provided.
- Fit the 2nd rectangular tubular frame to the four ends of transverse tubes to complete the structure
- Upright the assembled frame structure on its castors
- Place the stretcher on the assemble frame structure



5. IV pole

- Insert the IV pole in any of the two provisions given on sides of the tubular frame and tighten with the knob



6. Rexine covered mattress (Add- On Accessories & product specific)

- Rexine covered mattress of the suitable size to be positioned on the stretcher top



Ensure the patient is secured to the stretcher top and mattress with the safety belts provided

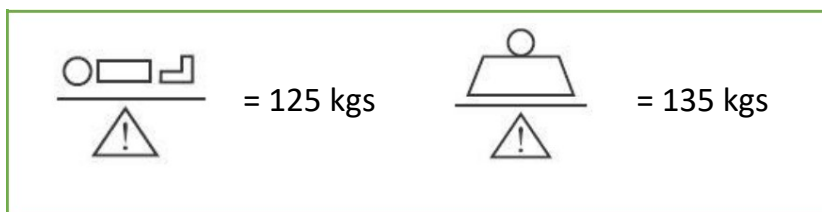


Notify if any damage has occurred during transportation either to the authorized agent or directly to Midmark India Pvt. Ltd.



Disposal of the packing material waste following the local waste disposal regulations prevailing

LOAD BEARING CAPACITY



Do not exceed the safe working load mentioned above

Operation

Before putting the trolleys into use for the first time ensure that all the transport securing devices and packing film are removed

Clean and disinfect the trolleys before the first time use The trolleys should be used on a flat floor

The force required to move the trolleys from one place to another with/without patient may vary depending on the flooring conditions



The stretcher top is foldable at both ends on the ratchet mechanism

The backrest section can be adjusted at different angles as per patient requirement by

locking the same in place in suitable slots provided in the backrest ratchet mechanism

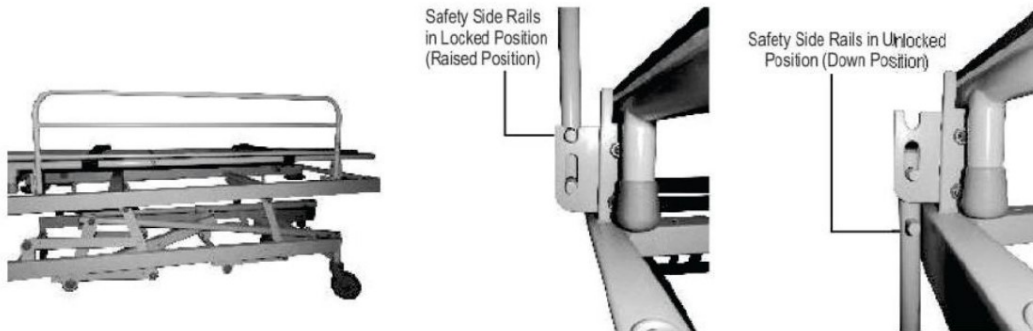
The leg rest section can also be adjusted at different angles as per patient requirement by locking the same in place in suitable slots provided in the leg rest ratchet mechanism

Castors and braking mechanism: The trolley is equipped with the four 200 mm swivel castors; two diagonally opposite castors are with brakes. To lock the castors press the latch, and to unlock release the latch



Swing-down type safety side railings are provided for the safety of the patient. To use the safety side railings

Safety Side Rails (Product Specific)



- Immobilize the trolley
- To raise the safety side rails, lift the railing upwards and lock the railing in the slot provided in the bracket
- To lower the safety side rails, lift the railing to unlock and gently place it down



The shape and height of the safety side railings are optimized to provide patient safety from an accidental rollover at the same time facilitating the user to provide easy access to emergency treatment and assistance to the patient



Please take care of finger and hand entrapment while operating the safety side rails



Do not use the safety railings to lift or move the trolley



Although the safety side railings have been designed to reduce the risk of patient injury, the potential exists for patient entrapment, particularly in agitated or disoriented patients, patients who have a cognitive disability or have uncontrolled body movement as well as patients who lack the physical strength to extract themselves if they get entrapped



Do not use the trolleys for purposes other than the intended use as it may cause damage to the patient/equipment



With due consideration to environmental limitation, materials used to make the device are not affected by contact with any biochemicals or biowaste when used as per its intended purpose, all materials used in the product and accessories do not facilitate breeding or growth of bio-contaminants on their own.

MAINTENANCE & CLEANING

Maintenance

Each time before putting the trolleys into service the user must check that –

All the functions are in satisfactory working condition before the trolley is allotted to the next patient

Lubrication of all the mechanical joints/pins / moving parts / tightening of the bolts should be carried out at least once in three months, to avoid unnecessary sound and wear & tear of the Trolleys

At regular intervals carry out a visual inspection and check for any mechanical damage (e.g loose / missing rivets, screws, etc.)

If any damage or malfunction is observed, immediately report this matter to the operator

If the trolleys are not in use, it should be stored in a dry and rodent free indoor environment on a flat surface with a gradient not more than 5 degrees

If the trolleys are not in use for a long term, it is necessary to conduct a test to check for functioning and any mechanical damage that may have been caused

Depending on the usage, certain moving parts may require replacement due to wear & tear. We recommend timely replacement with original spares for safety and trouble-free operation

Cleaning & Disinfecting

The trolleys are not suitable for machine wash or steam cleaning
Do not use water jet for cleaning

The trolleys cannot tolerate the influence of strong solvent, basic or alkaline liquids & caustic agents

The cleaning agents must not contain any substances which bring about any change in the structure or adhesive property of the plastic

The trolleys should be properly cleaned and disinfected to avoid infection and stains before allotment to a new patient

Immobilize the trolley and remove all the detachable accessories and components before cleaning. Any prolonged contact of urine or acid on mild steel can easily corrode the surface.

Keep the surface dry at all times

Wearing suitable protective clothing, clean the surface with a disposable cloth soaked in a neutral detergent and hot

We recommend the use of approved disinfectant and cleaning agents to clean the trolleys.

Start by cleaning the upper sections of the trolley and work along all horizontal surfaces. Work methodically towards the lower sections of the trolley. Take extra care to clean areas that may trap dust or dirt. All detachable accessories and its component can be cleaned separately



Do not expose the trolleys to excessive moisture as corrosion may cause personal injury or equipment damage.

Disposal:



Product and its defective parts especially elements made of plastic, steel, rubber material should be disposed of following the statutory rules and regulations prevailing for such disposal. The user is advised to contact Midmarkindia Pvt. Ltd. for further assistance.



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Routine Inspection Check List: Inspection by the User (Recommended Frequency: Every new allotment but not later than three months)

Checks	Observation	OK	Not OK	Description of faults
Visual check of the mechanical components				
Main Frame	Damage, Deformation			
Screws and Rivets	Missing/ Loose			
Performance check of mechanical components				
Side railing (product specific)				
Castors				
Height (product specific)				
Tilt (product specific)				
Backrest (product specific)				
Rexine covered mattress (product specific)				
Sign			Date	

Troubleshooting Guide

Problem	Possible causes	Remedy
Castors (Product specific)	No Braking, No Movement, broken	Repair / Replace Castors



WARRANTY & SERVICE

Midmark India Pvt. Ltd. warrants solely to the end-users of this trolleys that for a period specified in the warranty certificate, such trolleys shall perform as per its intended use. The foregoing warranties shall not apply if the Product has been subjected to:(a) physical abuse, misuse, abnormal use, or use not consistent with Midmark India Pvt. Ltd.'s published directions, (b) any modification by anyone other than Midmark India Pvt. Ltd., or third parties designated by Midmark India Pvt. Ltd., or (c) fraud, tampering, negligence or accidents, depending upon the nature of the products.

Limitation Of Liability: In no event shall Midmark India Pvt. Ltd., be liable or obligated to the end-user in any manner for any special, non-compensatory, consequential, indirect, incidental, statutory or punitive damages of any kind. Including, without limitation. For injury or loss of life, lost profits lost sales. Lost revenue, loss of any software or data. or loss of use of any hardware, software or data, regardless of the form of action, whether in contract, tort, negligence, strict product liability, or otherwise, even if Midmark India Pvt. Ltd., has been informed of or is aware of the possibility of any such damages in advance. Midmark India Pvt. Ltd.'s total aggregate liability under this agreement and in relation to anything which Midmark India Pvt. Ltd., has done or not done in connection with this agreement shall be limited to the price of the products purchased and paid for by the end-user during the period in which such liability arises. The limitations set forth above shall be deemed to apply to the maximum extent permitted by applicable law and notwithstanding the failure of the essential purpose of any limited remedies.

In order to maintain functional safety and right to claim under the warranty only original 'Midmark' replacements parts may be used for ordering replacement parts, customer service request and further question, please contact our technical support department.

Disclaimer

Every effort has been made to ensure that the information in this user manual is valid. Midmark India Pvt. Ltd., reserves the right to change the information in this document without prior notice."

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